COLCHESTER BOARD OF EDUCATION

Colchester, Connecticut

BUDGET FINANCE COMMITTEE MEETING

September 6, 2023 8:00 AM
Pupil Services Conference Room

MINUTES

COMMITTEE MEMBERS PRESENT: Christopher Rivers, Alexander Oliphant, Michelle Millington

ADMINISTRATION PRESENT: Superintendent Daniel P. Sullivan, III

OTHERS PRESENT: Business Director Rachel Linkkila, Executive Assistant to the Superintendent/Board Clerk Heather Petit

1. CALL TO ORDER

1.1 Call to Order

Committee Chair Christopher Rivers called the meeting to order at 8:02 AM

1.2 Roll Call

Committee Chair Christopher Rivers conducted a roll call of the Committee

2. PUBLIC COMMENT

2.1 For Public Comments, Please See Bylaw on Meeting Conduct

None

3. *PRIORITY DISCUSSION/ACTION ITEMS

3.1 Budget Process Discussion

Discussion was had in regard to the timeline for the 2024-2025 Board of Education budget. The Committee discussed having the first budget workshop in January with Superintendent Sullivan presenting the budget and then a second workshop for the Board of Education to make final decisions on the budget before voting on adoption of the budget. The Committee discussed having the second workshop on a weekend to allow more opportunity for the public to attend.

Discussion was held in regard to having a presentation at the November 14, 2023, Regular Board of Education Meeting in regard to the construction of budget, budget process, town comparisons, and timeline. Ms. Linkkila will work on a fiscal calendar timeline. The Committee will finalize the timeline at its next meeting.

4. ADJOURNMENT

Motion by: A.Oliphant

To adjourn the meeting at 9:00AM

Seconded by: M.Millington
Roll call: All in favor.
Vote: Motion carried.

Respectfully submitted,

Heather R. Petit
Executive Assistant to the Superintendent/Board Clerk